

NATIONAL
MARROW
DONOR
PROGRAM®

BE  THE MATCH®

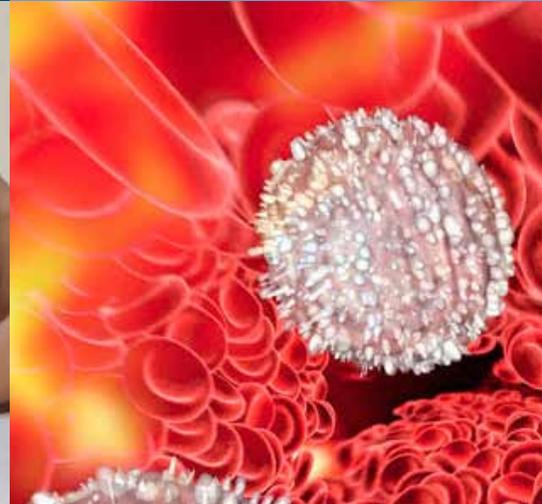
COUNCIL MEETING NOVEMBER 8-10, 2012

CREATING TOMORROW'S SOLUTIONS, TOGETHER.

PREPARING THE TRANSPLANT COMMUNITY
TO SERVE EVERY PATIENT IN NEED.



COLLABORATION SUPPORT
ANTICIPATION PARTNERSHIP
SCIENCES LISTENING CURE
CAPACITY DONOR MATCH
OUR INNOVATION TOGETHER
MANAGING CHANGE TODAY
LEAD CUSTOMER SERVICE
SUPPORT LEADING THE WAY
ACCURATE OPTIMIZATION
IMPROVED INTEGRATION
ANTICIPATING INNOVATION
IMPROVED WORK FLOW





**TO RECOGNIZE, INSPIRE, EDUCATE
AND COLLABORATE WITH OUR
NETWORK PARTNERS AS WE SHARE
INNOVATIVE BEST PRACTICES THAT
WILL ENABLE US TO COLLECTIVELY
SAVE MORE PATIENTS' LIVES.**



WHO SHOULD ATTEND

This annual meeting is held for the NMDP Network to collectively address the challenges of unrelated marrow and umbilical cord blood transplants for patients in need. Network partners, nurses, laboratory technologists, NMDP employees, and other health care professionals are encouraged to attend.

MEETING HEADQUARTERS

Minneapolis Hilton
1001 Marquette Ave. South
Minneapolis, MN 55403
Phone: (612) 376-1000

CONTACT US

Please contact Lisa Schuler, Council Meeting Planner, with questions at councilmeeting@nmdp.org or call 1 (800) 526-7809 or (612) 465-7852.

MEETING AGENDA

THURSDAY, Nov. 8

7:00 am - 8:00 pm
8:00 am - 5:00 pm
1:00 pm - 8:00 pm
1:30 pm - 5:00 pm
5:00 pm - 5:45 pm
6:30 pm

National Recruiters Meeting (Closed Session)
WMDA Education Day (Closed Session)
Council Meeting Registration, 3rd Floor
CHTC Certification Exam, Room TBD
Council Meeting Orientation, Room TBD
Optional Tours – Meet in front of the Registration Desk, 3rd Floor
 The Fit Tourist Walking Tour
 Minneapolis St. Paul Light Rail
 Mall of America: Shop Til You Drop

FRIDAY, Nov. 9

7:00 am
7:00 am - 6:30 pm
7:00 am - 6:30 pm
7:30 am - 6:30 pm
8:00 am

9:00 am
10:00 am
10:00 pm - 10:30 pm
10:30 am - 12:00 am
12:00 pm - 1 pm
12:45 pm - 1:15 pm
1:15 pm - 2:15 pm
2:15
2:30 pm - 4:30 pm

5:00 pm - 6:30 pm
5:00 pm - 5:45 pm
7:00 pm

Breakfast/Registration Open, 3rd Floor
Shop Be The Match® Booth Open, 3rd Floor
Computer Resource Room Open, Rochester Room
Connection Lounge Open, 3rd Floor
Opening General Session, Grand Ballroom, 3rd Floor
 Welcome
 NMDP Updates, Dr. Jeffrey Chell
 Be The Match Foundation®, Christine Fleming
Celebrating Network Innovation and Ingenuity, Grand Ballroom, 3rd Floor
Break
Meet the Experts! Topic: Partner with Be The One Run®
Educational Plenary Session: Genomics, Grand Ballroom
Lunch
Meet the Experts! Topic: Tiered Donor Management Performance System
System Capacity Initiative
Break
Donor and Patient Pathways: Identifying & Reducing Barriers to Transplant,
Grand Ballroom, 3rd Floor
Your Networking Reception/Connection Lounge, 3rd Floor
Meet the Experts! Topic: Case Management
Dine Around Minneapolis/Evening on Your Own

SATURDAY, Nov. 10

7:00 am
7:00 am - 6:00 pm
7:00 am - 6:00 pm
7:30 am - 5:30 pm
8:00 am - 4:45 pm
10:45 am - 11:15 am
1:15 pm - 1:45 pm
3:00 pm - 3:30 pm
5:00 pm - 6:00 pm
6:00 pm - 8:30 pm
8:30 pm

Breakfast/Registration Open, 3rd Floor
Sponsor Exhibits Open, 3rd Floor
Computer Resource Room Open, Rochester Room
Connection Lounge Open, 3rd Floor
Educational Workshop Sessions – see table of workshops
Meet the Experts! Topic: Helping You Build Timely Referrals
Meet the Experts! Topic: Younger Registry Focus
Meet the Experts! Topic: The Caregiver's Companion: Self-care for the caregiver
Social Hour
Dinner, Donor/Recipient Meeting, MAZE Entertainment – Grand Ballroom, 3rd Floor
2012 Council Meeting Adjourns

WORKSHOP OPTIONS

Join us for breakfast at 7:00 AM. Then attend the workshops you selected.

	SECTION A 8:00-9:15	SECTION B 9:30-10:45	SECTION C 11:15-12:30	LUNCH BREAK 12:30 - 1:45	SECTION D 1:45-3:00	SECTION E 3:30-4:45
Patients & Survivorship	A1 Caring for HCT Survivors: Monitoring Late Effects	B1 Chronic GVHD and Quality of Life for BMT Patients and Families	C1 Caregiver Companion Program: Supporting the Unique Needs of BMT Caregivers		D1 Caregiver Companion Program: Supporting the Unique Needs of BMT Caregivers	E1 Increasing Access to Transplant: Health Literacy
TC Management	A2 The Great Debate: Unrelated Cord vs. Haplo Transplant	B2 Discovering Patient Services	C2 Insurance Authorization for HCT		D2 Out and About: Exploring BMT Outpatient Care Options	E2 Minneapolis, We Have a Problem: Product Complaint Reporting
Search Strategies	A3 The ABC's of HLA	B3 Putting the Pieces Together: Search Strategy Tools to Find the Best Match	C3 Genetic Ancestry for a Better Match		D3 Unrelated Donor and CBU Selection Guidelines	E3 How to Speed the Time to Transplant
Optimizing Outcomes	A4 Understanding GVHD: Strategies to Prevent, Detect, and Treat	B4 Allogeneic Transplant in Older Adults	C4 Killer Science: KIR and Clinical Outcomes		D4 Allogeneic Transplant in Older Adults	E4 Cord Blood Transplantation for Nonmalignant Disease
Quality and Regulatory		B5 How to Survive Working in a Regulated Environment	C5 Insider's Guide to Incident Management		D5 Lot Release	E5 Minneapolis, We Have a Problem: Product Complaint Reporting
Donor Management	A6 Information Session Toolbox	B6 "Good Grief"- It Does Exist	C6 Testing, Testing, 1,2,3: Extended Medical Tests & Donor Evaluation		D6 Hello, Is It Me You're Looking For?	
Professional Development	A7 Social Media: What to Do and Not to Do	B7 Using Emotional Intelligence to Enhance Success	C7 Fixing Bad Meetings		D7 - E7 Bridging the Culture Gap: How to Thrive not Just Survive in the Multicultural Marketplace	

Note: This workshop is 150 minutes.

Thanks to the Council Meeting Education Advisory Team for planning the educational content of this meeting.

WORKSHOPS

The ABC's of HLA (A3)

Learn and apply the HLA basics. This is an interactive workshop that teaches you basic HLA and provides the opportunity to apply that knowledge to understand the HLA you see on search reports.

Speakers: Carolyn Hurley, PhD and NMDP Search Strategy Specialists

Allogeneic Transplant in Older Adults (B4, D4)

The NMDP has observed significant growth in the number of transplants performed in adults 50 years and older over the past decade. This workshop will explore the changes in practice that made allogeneic transplant feasible in older adults and the challenges associated with treating an older patient population.

Moderator: Willis Navarro, MD

Speakers: Celalettin Ustun, MD and Wael Saber, MD

Bridging the Culture Gap: How to Thrive Not just Survive in the Multicultural Marketplace (D7 & E7)

Note: 150-minute session

Savvy health care professionals know that cultural competency is essential to bridging disparities in health care and ensuring the best results for all. In this lively, interactive presentation you'll learn how to communicate successfully across cultural and language barriers to build profitable, long-term relationships; understand cultural differences in decision-making styles; and implement best practices to improve health care results and patient satisfaction.

Speaker: Mary Beth Lamb

Caregiver Companion Program: Supporting the Unique Needs of BMT Caregivers (C1, D1)

This workshop will teach attendees about the experiences, unique needs and coping strategies of a panel of caregivers. Learn about tools and resources that help with caregiver resiliency. Discussion about different areas of caregiver needs and tools and resources to support them will be presented, highlighting the new Caregiver Companion program.

Speakers: Kathy Roundtree, MSW, LCSW, and a panel of caregivers

Caring for HCT Survivors: Monitoring Late Effects (A1)

In this interactive workshop, attendees will discuss center practices for long-term follow-up care and hear recommendations to implement new survivorship guidelines. Learn about free resources available for your center, patients and referring physicians.

Speakers: Navneet Majhail, MD, MS, and Michelle Kolb

Chronic GVHD and Quality of Life for BMT Patients and Families (B1)

Complications from hematopoietic cell transplantation (HCT) can develop long after a patient leaves the transplant center and returns home. Hear about the impact of chronic graft versus host disease (cGVHD) on the quality of life for patients and families. Take home strategies for ongoing surveillance, management and coordination of care to optimize the well-being of transplant recipients.

Speakers: Stephany Rodriguez RN, MS, NP, and a panel of patients & caregivers

WORKSHOPS (CONT.)

Cord Blood Transplantation for Nonmalignant Disease (E4)

The use of umbilical cord blood transplants (UCBT) for the treatment of hematological malignancies is well documented with engraftment rates around 80 percent. However, treatment for nonmalignant diseases, such as sickle cell anemia and hemoglobinopathies, with UCBT is less frequent and demonstrates poorer engraftment results. Hear experts present their recent experience in the use of UCBT for nonmalignant disease.

Speakers: Naynesh Kamani, MD, Mary Eapen, MD and Annalisa Ruggeri, MD

Discovering Patient Services (B2)

Come discover hidden treasures for your patients and families. Learn about Patient Services latest free resources, such as the new post-transplant guidelines, patient assistance funds, and programs for caregivers.

Speakers: Kate Pederson, MSW, Heather James, BA, CHTC and Debbie Jacobson, BS

Fixing Bad Meetings (C7)

Effective meetings are critical to any organization's success. Unfortunately, too many meetings are unproductive, a poor use of time and ends up frustrating everyone involved. This session provides proven methods to make meetings both productive and interesting. Several tools will be provided to help you with pre-meeting preparation, meeting management, and post-meeting actions.

Speaker: Mark Waldof

Genetic Ancestry for a Better Match (C3)

Learn about two novel studies currently in progress with the Bioinformatics Research Department: 1) Investigate enhancement to the SIRE (Self-Identified Race and Ethnicity) ancestry questionnaire that could improve race and ethnicity classifications of donors and patients; and 2) Study the effect of genetic ancestry donor/recipient matching on transplant outcomes.

Speakers: Martin Maiers, BS, Jill Hollenbach, PhD, MPH and Abeer Madbouly, PhD

"Good Grief"- It Does Exist (B6)

Explore the challenges of working with donors who struggle with the lost opportunity of donating or learn that their recipient has died. Gain background and learn skills to help you support and empower donors experiencing hidden losses.

Speaker: Cecilia M. Ryan, MSW

Great Debate: Unrelated Cord vs. Haplo Transplant (A2)

Hear two transplant physicians discuss their center's use of cord and haplo transplant, and discover why different physicians prefer one product over the other. Learn about the data generated in Phase II trials regarding each product's performance, and take notice as the speakers acknowledge their intention to set aside their differences to support the new, Phase III trial, BMT CTN 1101 focusing on double cord vs. haploidentical transplant. The BMT CTN 1101 discussion will also include a search strategy for UCB and haplo donors, pre-evaluation and postrandomization.

Speakers: Claudio Brunstein, MD and Paul O'Donnell, MD, PhD, FACP

WORKSHOPS (CONT.)

Hello, is it Me You're Looking For? Guide to Finding Difficult-to-Locate Donors (D6)

Improve your skills in finding elusive donors. This interactive session will focus on using Accurant and other search engines to locate donors active in a formal (DR/HR/CT) search stage. **Space is limited.** Search Specialists will be given priority.

Speakers: John Long, Sarah Dailey, BA, Hai Le and Casey Beardslee, BA

How to Speed the Time to Transplant (E3)

Learn the benefits of getting patients to transplant without delay, and hear about NMDP services available to aid in moving patients swiftly down the search and transplant path. This workshop will combine speaker presentations and a panel discussion of best practices for when you need to move quickly, or when a non-traditional route to transplant becomes necessary. Audience participation and questions are encouraged.

Speakers: Kelly Buck, MT(ASCP), CHTC Katie Paulson, BA, CHTC, Joanne Hinkle, RN, BSN, CHTC and Barbara Adler-Brecher, MS, CHTC

How to Survive Working in a Regulated Environment (B5)

Get a brief history of FDA oversight and learn how regulations affect the cellular therapy business including donor selection, product collection and processing, distribution and transplant. The session will emphasize the practical application of the regulations for NMDP and the Network, and the challenges of working in a regulated manufacturing environment.

Speaker: Ann Kemp, MT (ASCP), RAC, CQA

Increasing Access to Transplant: Health Literacy (E1)

Studies show that low health literacy has a significant impact on a person's health status. This workshop will offer an overview of health literacy as well as hands-on practice with recommended communications skills. Leave with tools and resources to help your patients.

Speaker: Alisha Ellwood, MA, LMFT

Information Session Toolbox (A6)

Gain confidence in your delivery of key elements of any information session. Learn about resources to help improve your thoroughness and consistency, answer even the most challenging questions, and assist donors in making their decision about proceeding to donation.

Speakers: Jay Liberatore, BA, Hope Guidry-Groves, BS, and Karianta McCaw-Blaise, MBA

Insider's Guide to Incident Management (C5)

An organization's Incident Management System is an essential ingredient for regulatory compliance and quality improvement. It provides the framework for the detection, resolution and prevention of problems that do not conform to requirements. Learn the basic elements of an Incident Management System, the criteria for incidents that require reporting to the NMDP, and the Network's role in reporting and investigating quality related incidents.

Speakers: Mayra Basiri, MT(ASCP), Tamara Lengacher and Ruth Bakken, BSN, CHTC

WORKSHOPS (CONT.)

Insurance Authorization for HCT (C2)

Learn about various strategies for improving your center's HSCT authorization process through successful and ongoing communication with payors. Discover how your center can educate, advocate and act as a resource while seeking coverage approval and benefits information.

Speakers: Kim Schmit-Pokorny, RN, MSN, OCN and Deborah Swanson, BA, RN

Killer Science: KIR and Clinical Outcomes (C4)

Recent studies suggest that donor Killer Immunoglobulin-like Receptor (KIR) genotypes are associated with improved outcomes after unrelated donor HCT. This session will describe cutting-edge science in the field of KIR and potential applications in unrelated donor HCT transplant.

Speakers: Sarah Cooley, MD and Kathy Hsu, MD, PhD

Lot Release (D5)

Changes are coming in NMDP Network center operations as a lot release process is developed to meet FDA requirements for biological drug manufacturing. Learn about lot release, progress on this project, and how it will affect your center.

Speakers: Kathy Graham, MT(ASCP), MPH and RoxAnn Strand, RN, BSN

Minneapolis, We Have a Problem: Product Complaint Reporting (E2, E5)

Transplant centers (TCs) capture product complaints and adverse events related to the recipient through event reporting. Learn to identify problems and understand the unique aspects of each type of event. Learn to avoid the pitfalls of reporting product complaints and adverse events during FormsNet entry. This session will also address what happens after the NMDP receives the event report; the TC role in the investigation, and how event reporting supports patient safety.

Speakers: Sallie Allman, MT(ASCP), CQA(ASQ) and Kathie Hipps, BS

Out and About: Exploring BMT Outpatient Care Options (D2)

Transplant centers are investing in staff and capacity to meet the growth in transplants, while maintaining flexibility and containing costs. Learn from centers that are building space, increasing capacity, and developing new, innovative models to meet the outpatient care needs of the transplant patient—both immediate and long term.

Speakers: Rosemary Ford, RN, BSN, OCN and Richard Boyajian, MSN, NP

Putting the Pieces Together: Search Strategy Tools to Find the Best Match (B3)

This session will use an interactive, computer-based learning format to help attendees develop an organized approach to donor and cord blood searches. Highlights will include a step-by-step walk-through of an efficient patient search process, strategies for using web resources effectively, and a focus on using Traxis features to narrow your search. Attendees will leave with a road map to use on their next search. **Space is limited.** This session is restricted to intermediate to advanced users of Traxis who routinely manage patient searches.

Speaker: Katie Howe, PhD

WORKSHOPS (CONT.)

Social Media: What to Do and What Not to Do (A7)

Social media, including sites such as LinkedIn and Facebook, can help you network with others and further your cause. However, social media can also backfire if used improperly. This session will provide considerations for what you should and shouldn't do when using social media.

Speaker: Andrew Keith

Testing, Testing 1,2,3: Extended Medical Tests and Donor Evaluation (C6)

When certain baseline tests are abnormal or an atypical physical finding is identified, physicians often request extended medical testing. Participate in an interactive discussion of when it's appropriate to perform more tests, when it's not, and when potential donors should be referred back to their own physician.

Moderator: Mukta Arora, MD, MS

Speaker: Navneet Majhail, MD, MS

Understanding GVHD: Strategies to Prevent, Detect and Treat (A4)

Graft-versus-host disease (GVHD) remains one of the leading causes of mortality and morbidity following allogeneic hematopoietic cell transplantation. Learn about new strategies to prevent GVHD and detect pre-clinical onset through biomarker testing to facilitate early intervention and monitor response to treatment.

Speakers: Steve Devine, MD and John Levine, MD, MS

Unrelated Donor and CBU Selection Guidelines (D3)

Hear about the updated selection guidelines from the NMDP and CIBMTR based on current and relevant data correlating graft characteristics with clinical transplantation outcomes, on appropriate typing strategies and matching criteria for unrelated adult donor and cord blood graft selection. The emphasis will be on sufficient donor-recipient HLA matching to ensure engraftment and acceptable rates of graft-versus-host disease.

Speaker: Steve Spellman, MBS

Using Emotional Intelligence to Enhance Success (B7)

Emotional Intelligence is the ability to monitor one's own and others' emotions, to discriminate among them, and to use the information to guide one's thinking and actions. This session will help you understand how you interact with others, how to manage your emotions, and how to use emotional intelligence to boost motivation, productivity and influence.

Speaker: Lisa M. Lynn, MA, LP

CONTINUING EDUCATION

ONLINE MEETING EVALUATIONS AND VERIFICATION OF PARTICIPATION

Attendees will complete meeting evaluations and verify participation for continuing education credits online. This service will provide both convenience and improved customer service for you.

Continuing Education Requirement: Continuing Education Credits are available for participants who **complete and submit** the online evaluation. You will receive an email following the meeting to verify that you participated and you should complete evaluations for all sessions you attended. Upon completion of the online evaluation, you will receive a certificate of attendance stating the number of continuing education credits you earned via email. Retain this email for your training records.

Deadline: NOVEMBER 30, 2012. Credits will **only** be awarded to those who submit the required evaluation by Nov. 30, 2012. Continuing education credit **will not** be issued after Nov. 30, 2012.

CE CREDITS

Maximum CE Credit Available:

Friday, Nov. 9	4.25 contact hours
Saturday, Nov. 10	6.75 contact hours

Total Meeting Hours: 11.00 contact hours

Continuing education is available for:

- **Nurses:** The National Marrow Donor Program is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation (COA).
Up to 11.00 contact hours may be claimed for this educational activity.
- **Medical Technologists:** The NMDP is approved as a provider of continuing education in the clinical laboratory sciences through the ASCLS PACE Program. ASCLS PACE® 6701 Democracy Blvd., Suite 300, Bethesda, MD 20817-1574.
Up to 11.00 contact hours may be claimed for program **#115-018-12**.
- **Certified Hematopoietic Transplant Coordinators (CHTC):** Up to 11.00 contact hours may be claimed by certified coordinators for participation in this educational activity.
- All other health care professionals requesting continuing education credit for this activity will be issued a certificate of attendance.

Non-endorsement of Products

The opinions expressed in the program are those of the participating faculty. Approval of this program does not imply endorsement by the program provider, (NMDP) or ANCC of any commercial products discussed.

OPTIONAL EVENTS: THURSDAY

CHTC Exam

Thursday, November 8 – 1:30pm - 5:00pm

The NMDP will offer coordinators the opportunity to take the Hematopoietic Transplant Coordinator Certification Examination in paper and pencil format while attending the Council Meeting. Eligibility criteria, cost and exam application are available in the Candidate Handbook at www.marlow.org/chtc. Eligible candidates must submit the application specific to the **Nov. 8, 2012**, test date when applying. **The application deadline is Sept. 15, 2012.**

Please contact Lyndsey Aspaas at (612) 627-5865 or laspaas@nmdp.org with any exam questions.

Council Meeting Orientation

Thursday, Nov. 8 – 5:00pm - 5:45pm

If you are a first-time attendee or just interested in learning some tips to get the most out of your meeting experience, plan to attend the Council Meeting Orientation on Thursday, Nov. 8, to get answers to your questions, hear tips on what to expect at the meeting, and network with other attendees.

Optional Tours

The Fit Tourist Walking Tour

Thursday, Nov. 8 – 6:30 pm

Join us on a walking tour as we see some of the best historical, architectural and artistic sites of the Twin Cities and appreciate the natural beauty located right in the downtown area. This tour will showcase the illuminated buildings, Stone Arch Bridge and St. Anthony Falls area. If the weather is cold, the skyways will be incorporated into the tour. Tours typically take 1-1½ hours depending on the group size, the speed of the walkers, and how many pictures are taken. (Typical group size: 10)

Cost: \$15 per person

MSP Light Rail Tour

Thursday, Nov. 8 – 6:30 pm

This tour provides exclusive, customized, audio-guided tours of Minneapolis by way of top-rated public transit: Light Rail Train (LRT). Guests are equipped with all they need to explore the best of the Twin Cities, learn from local experts, and listen to some of the Twin Cities' best musicians. This green, innovative and independent tour is a flexible and fun way to see the city's most popular places, such as Mall of America, Target Field, downtown dining, shopping and entertainment; the Mill City Museum, Mississippi River, the world renowned Guthrie Theater, and more. Tours are designed to start or end at any of the 19 LRT stations.

Cost: \$19 per person

Mall of America: Shop Til You Drop

Thursday, Nov. 8 – 6:30pm - 9:30pm

Head to the Mall of America to shop til you drop at the world's largest retail and entertainment complex in America and shop at your own pace. The MOA features more than 520 world-class shops and 4.2 million square feet of retail space. Transportation will be provided to/from the Hilton to MOA.

Cost: \$15 per person

EVENTS: FRIDAY

Your Networking Reception

Friday, November 9 – 5:00pm - 6:30pm

Join fellow meeting attendees for an informal meet and greet networking reception. Light appetizers, cash bar.

Dine Around Minneapolis

Friday, November 9 – 7:00pm

Join fellow meeting attendees for a taste of Minneapolis and an evening of great conversation and networking. A great selection of dining options are lined up that showcase the city's diverse culinary offerings which are sure to meet everyone's tastes and budgets. Whether you are a new attendee looking to meet people across the Network or have a group of friends you're looking forward to connecting with, Dine Around Minneapolis is a great opportunity to establish new relationships that will last beyond the meeting. Be sure to look for the dinner sign-up sheets onsite near the Registration area on the third floor of the Hilton.

Conference attendees are responsible for all costs including food, beverage, transportation and tips. Restaurants are within walking distance or a short cab ride from the hotel.

EVENTS: SATURDAY

Sponsor Exhibits

Saturday, November 10 – 7:00am - 6:00pm

Representatives from sponsoring organizations that offer products and services relevant to hematopoietic cell transplantation will be available throughout Saturday. Stop by and visit with these supporting organizations.

Dinner, Donor/Recipient Meeting and MAZE Entertainment



Saturday, November 10 – 6:00pm

MAZE Entertainment

A mystery performance piece that has traveled the world, the MAZE has bewildered audiences for the past decade with its unique and innovative approach to entertainment. In stark contrast to the typical "magic show," the MAZE describes its presentation as a "social experiment." MAZE presents a unique blend of psychology, illusion, intuition, humor, mystery, and danger.

Subliminal messaging and psychological manipulation play an imperative role in the audience's exchange with its hosts, and nobody really knows where the ride will take them until the very end. Every performance leaves attendees pondering the question, "How can we know what is really true?"

NEW THIS YEAR

Complimentary WiFi

Stay connected during the entire Council Meeting via the **complimentary** wireless access on the 2nd and 3rd floor meeting space at the Hilton Minneapolis.

Grant Program

The NMDP introduced a few changes to the Council Meeting attendee sponsorship designed to increase participation, provide centers with greater flexibility, and provide the best Council Meeting experience for all attendees.

Beginning this year, most Network centers will be awarded one to four grants to attend Council based on their volume of activity conducted with NMDP. Centers that do not meet the minimum level of activity are encouraged to attend, but will not receive a grant. This approach promotes appropriate representation of our Network partners with the highest activity, while assuring the best use of our resources.

The new grant program replaces the past NMDP sponsored attendee program.

Grant Amounts

- Domestic Centers \$1,000 per grant
- International Centers \$2,000 per grant

For 2012, new Network partners will receive one “welcome” grant.

A separate communication was sent to Network center directors with specific grant allotment details for each center. Each center has the flexibility to determine how best to use their grant funds. However, multi-centers are encouraged to send representatives from each center type (Apheresis Centers, Collection Centers, Donor Centers, Transplant Centers, Cord Blood Banks, and Cooperative Registries).

Grant allocations are intended to be used for all expenses associated with Council Meeting, including airfare, hotel, registration fees, and ground transportation. Centers will be reimbursed after the meeting based on the actual number of registrations that correspond with their grant allotment(s). One person must register and attend the meeting to claim each grant allotment.

Attendees must pick up their registration packet and badge in order to confirm attendance at Council Meeting and then complete their grant reimbursement form to qualify for their respective grant allotment. The forms for grant allotment reimbursement are available to download on the Council Meeting website at www.BeTheMatch.org/Council. Attendees should submit their completed forms by **Nov. 30** to claim their center’s reimbursement.

REGISTRATION

- **\$325 Early Discount Registration Fee (register by Oct. 12, 2012)**
 - **\$375 Standard Registration Fee**
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Register Online

To complete registration, go to www.BeTheMatch.org/Council and click on the **Register Now** banner in the right column. You will receive an email confirmation of your registration and a summary of your selected itinerary once you complete registration. Walk-in registration for the Council Meeting is not encouraged.

Attendees must provide a credit card (VISA or MasterCard only) or mail a check to the address below for the meeting registration fees:

National Marrow Donor Program
Attn: Council Meeting
3001 Broadway St. N.E., Suite 100
Minneapolis, MN 55413-1753

Registration Cancellations

NMDP requires written notification in order to process a cancellation. Registration fees will be refunded in full for cancellations received by NMDP on or before Oct. 12, 2012. After this date, no registration refunds will be provided for cancellations.

Send cancellation requests to: councilmeeting@nmdp.org.

Badge and Registration Materials

The Council Meeting registration materials, including attendee badges, agenda and optional event tickets, will only be available for pick up onsite at the Hilton Minneapolis meeting headquarters. Check in opens at 1pm on Thursday, Nov. 8.

Participant name badges must be displayed for admittance to all Council Meeting sessions and social events.

HOTEL AND TRAVEL

Hotel

All Council Meeting attendees are responsible for making their own hotel reservations and must provide a credit card to hold the reservation. Lodging at the Hilton Minneapolis is available at a discounted meeting rate. The NMDP contracted room block is available until Oct. 12, 2012.

Discounted room rates are available on a first-come, first-served basis. Standard room rates at the Hilton Minneapolis average \$310 plus taxes per night for single occupancy. After Oct. 12, hotel reservations at the Hilton will be taken on a space and rate-available basis.

Make your reservations either online or by phone:

- **Make hotel reservations online at <http://www.hilton.com/en/hi/groups/personalized/M/MSPMHHH-NMD-20121101/index.jhtml>**
An immediate electronic confirmation will be provided.

- Call the Hilton Minneapolis at 800-HILTONS or at (612) 376-1000. Indicate that you are attending the Council Meeting. A confirmation number will be provided over the phone when you make your reservation.

Reminder: After October 12, reservations are subject to availability and rates are subject to change.

Rates

NMDP rates for the Hilton Minneapolis are as follows:

- Single/double occupancy - \$145 plus tax per night
- Triple occupancy - \$165 plus tax per night
- Quadruple occupancy - \$185 plus tax per night
- King/Double Executive Floor - \$185 plus tax per night

Airfare

All Council Meeting attendees are responsible for making their own airfare reservations. Attendees are welcome to contact the NMDP Travel Agents to make flight arrangements for Council Meeting. Call at 1 (800) 356-1012 or (612) 627-8108 between 8am and 5pm Central time for assistance.

Attendees are also welcome to book their airfare to Council Meeting through any preferred travel agency or website.

Ground Transportation

All ground transportation expenses are the responsibility of attendees.

- SuperShuttle Transportation Services are available for the discounted rate of \$24 round trip with the SuperShuttle Coupon (PDF). A coupon is available online at www.BeTheMatch.org/Council and includes details for making reservations and locating SuperShuttle vans at the airport.
- Taxi service is available for approximately \$35 one way.
- Light-rail service is available for about \$2 one-way from the Minneapolis-St. Paul airport to the downtown Minneapolis Nicollet Mall station. This station is five blocks from the Hilton Minneapolis.

SPONSORS

To best meet the needs of 2012 Council Meeting attendees, the opportunity to exhibit is reserved for sponsoring organizations.

Sponsoring organizations can choose from a variety of options, from the \$5,000 Friend Level to the \$25,000 Lifesaver Level. In addition to exhibiting privileges, each support level offers a unique set of opportunities for engaging Council attendees.

Interested in Sponsorship?

Contact: Angie Dahl
Be The Match Foundation®
Phone: (612) 884-8670
Email: adahl@nmdp.org



KEY CONTACTS

Registration Inquiries

Lisa Schuler: (612) 465-7852 or councilmeeting@nmdp.org

Speakers

Lyndsey Aspaas: (612) 627-5865 or laspaas@nmdp.org

National Recruiter Meeting

Kristin Dery: (612) 884-8794 or kdery@nmdp.org

WMDA

Tia Houseman: (612) 627-5847 or thousema@nmdp.org

ADA Statement

If you require auxiliary aids or services identified in the Americans with Disabilities Act, please submit a request for this when you register.

2012 Meeting Presentations/ Handouts

Presentations that are available for downloading will be posted on the BeTheMatch.org/Council website following Council Meeting.

Save The Date

2013 Council Meeting
Oct. 17-19, Minneapolis