

**Executive Summary
Of the Minutes
Board of Directors' Meeting
May 28-29, 2009**

Proceedings:

- *Meeting Called to Order* at 8:30 a.m. (local time) by Chairman, Edward L. Snyder, M.D. A quorum was noted.
- *Minutes* from the Jan. 29-30, 2009 Board meeting were reviewed and approved with noted changes.
- *Opening Comments:* Chairman reviewed the goals set by management during the January Board meeting.
- *Chief Executive Officer's Report:* 2nd quarter results were provided.
- *Chief Financial Officer's Report:* The Board received an overview of the budget planning process for 2010. The budget will be reviewed by the Finance Committee in August prior to the Board meeting in September.
- *Strategic Planning:* The Board reviewed and approved the Vision into Action 2010 Strategic Plan. Senior management plans to conduct an informational summit to discuss shortage of beds, lack of trained physicians and nurses, etc.
- *Phoenix Initiative (PI):* An update on PI activities to-date was provided. Two new Board Advisory Groups for the PI have been formed to assess progress against goals—The Board Advisory Group and the Board Oversight Group.
- *Recruitment Goal Recommendation:* The pay-it-forward approach for recruiting was introduced. Board reviewed and approved the request from management for \$5.5 million to pay for Fiscal 2010 recruiting costs. Centers must continue to raise money throughout Fiscal 2010 to have funds available to cover the Fiscal 2011 goal.
- *Be The Match Foundation:* The Board reviewed an organizational chart for Be The Match Foundation emphasizing new positions. The Be The Match Foundation Board meeting is scheduled for September 23, 2009. An update on staffing will be provided at the NMDP Board meeting later that month.
- *CIBMTR:* The CIBMTR will celebrate their five-year anniversary in July.
- *Governance Update:* Presented for approval, various changes in the NMDP Bylaws: providing more flexibility in the recommendation process for future Board of Directors; ensuring the Bylaws and practices of the NMDP conform; incorporating changes to the Bylaws to reflect changes in the scientific community since the Bylaws were initially drafted; clarifying ambiguities and reflecting the way business is done in the electronic age.
- *Conflict of Interest Policy and Questionnaire:* Presented for review and approval. The documents were revised to ensure compliance with the newly revised Federal 990 Tax Form. The revised Conflict of Interest Policy and Questionnaire documents were approved unanimously.
- *Network Approvals:* Recommendations from the Membership Review Committee for network center changes since the January Board meeting were reviewed and unanimously approved. It was noted that U.S. State Department approval is required for the applications for international partnerships from the Danish Bone Marrow Donor Registry and the Red Cross Finland Cord Blood Bank.
- *DPSM Committee:* A change to the NMDP Standards regarding the use of central venous lines has been recommended by the DPSM Committee. The requested change will be managed in the next edition of the NMDP Standards.
- *Board Development Committee:* The *Call for Nominations* will be released in June. Board members were asked for assistance in identifying and nominating individuals for board membership beginning January 1, 2010.
- *Advisory Council on Blood Stem Cell Transplantation:* Ms. Tims reported that responses are due by June 15 for participation in the National Cord Blood Inventory (NCBI) program.
- *Next meeting:* Thursday & Friday September 24-25, 2009 in Alexandria, VA. The meeting will include a session open to the public.
- Meeting Adjourned.